

# AMERICAN PUBLIC WORKS ASSOCIATION

## Ventura County Chapter



### GOAL

To assist students in attaining their career aspirations and building a foundation of future public work leaders. Students will have the opportunity to gain a two-month, paid summer internship with one of the participating Ventura County public or private agencies participating in the program.

### ELIGIBILITY

To be eligible for an APWA Internship, students must meet all requirements listed below:

- Full- or part- time student enrolled in a public works related curriculum. Public works related curriculum includes supporting and upper division classes in civil engineering or public works policy.
- Completed application with listed enclosures.
- Must be presently attending school.

### METHOD OF SELECTION

The student selection shall be based on the following application documents:

- Completed application form.
- Recommendation letter from your supervisor, employer or college advisor.
- Personal statement summarizing your background, interests, achievements, and career goals. List classes in which you are currently enrolled and classes you will be taking in the next 12 months. Personal statement should not exceed two pages.
- Current resume not exceeding two pages.

Selected applicants may be invited to an interview by APWA for internship nomination. Based upon available internships, firms may elect to conduct follow-up interviews of nominees where successful candidates will be offered a two-month, paid, summer internship with participating Ventura County firms or agencies.

## APWA INTERNSHIP APPLICATION

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Night Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

Day Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

College/Institute Attending: \_\_\_\_\_

No. of Units Enrolled in Major: \_\_\_\_\_

Supervisor/Employer/Advisor

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

I have enclosed the following:

- This Application Form (completed)
- Letter of Recommendation from appropriate source
- Background Summary
- Personal Statement
- Resume

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

*I understand that all information will remain confidential. If awarded an internship, APWA has my permission to publicize an internship and my picture to the news media, in the Chapter minutes, Chapter Newsletter and/or school newspaper.*

**DUE DATE FOR SUBMITTAL:** Applications are due by close of business on *Friday, April 6, 2018.*

Forward questions and/or application materials to Kristine Durand, APWA Internship Chair, at [kdurand@brierleyassociates.com](mailto:kdurand@brierleyassociates.com). Visit our website to obtain the material electronically: [ventura.apwa.net](http://ventura.apwa.net)

